

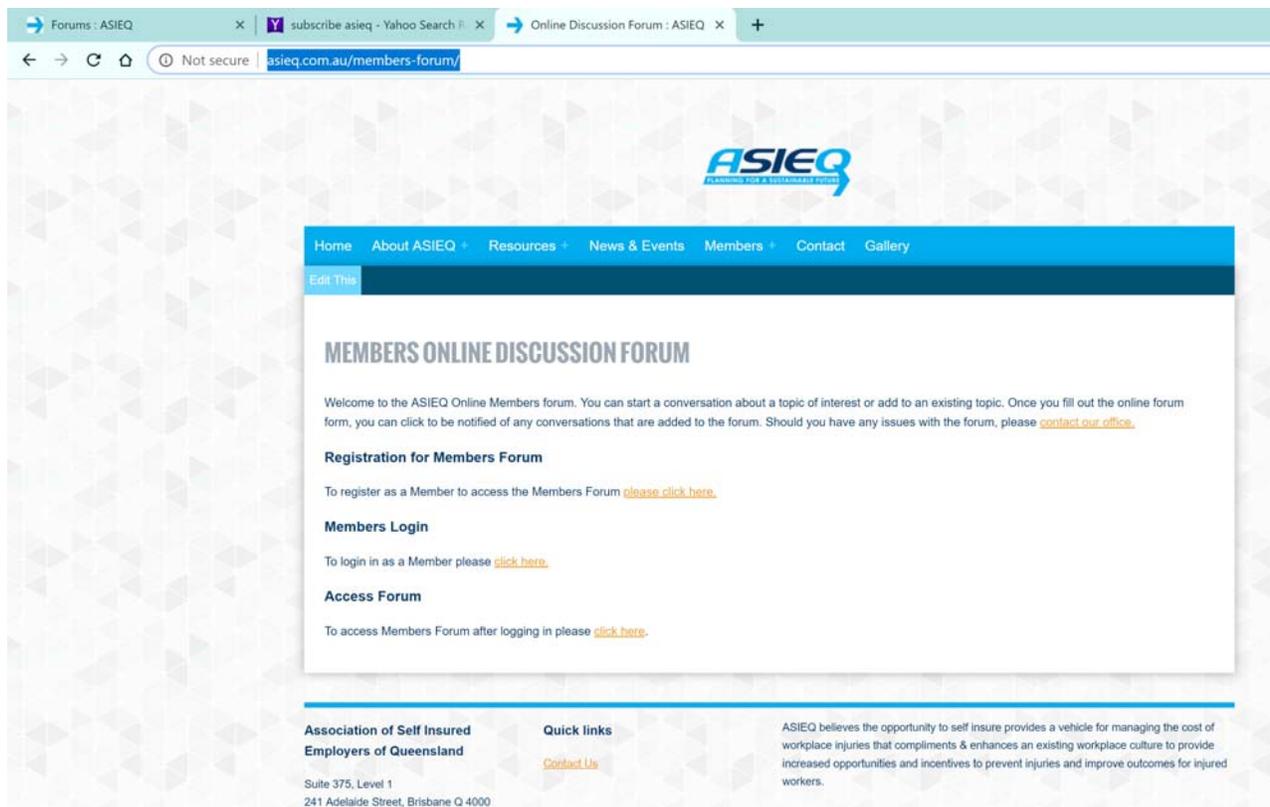
Online Discussion Forum

ASIEQ have developed a basic members online discussion forum where you can start conversations about issues or suggestions you have relating to being a self insured employer.

Below are instructions on how to use the system. If you have any difficulty, please contact our office via email at admin@asieq.com.au or phone at 5429 8480.

Instructions

Visit the ASIEQ website and click on Members, Members Info, Online Discussion Forum or follow the link <http://asieq.com.au/members-forum/>



The screenshot shows a web browser window with the URL <http://asieq.com.au/members-forum/>. The page features the ASIEQ logo at the top center. Below the logo is a navigation menu with links for Home, About ASIEQ, Resources, News & Events, Members, Contact, and Gallery. The main content area is titled "MEMBERS ONLINE DISCUSSION FORUM" and contains the following text:

Welcome to the ASIEQ Online Members forum. You can start a conversation about a topic of interest or add to an existing topic. Once you fill out the online forum form, you can click to be notified of any conversations that are added to the forum. Should you have any issues with the forum, please [contact our office](#).

Registration for Members Forum

To register as a Member to access the Members Forum [please click here](#).

Members Login

To login in as a Member please [click here](#).

Access Forum

To access Members Forum after logging in please [click here](#).

At the bottom of the page, there is a footer section with the following information:

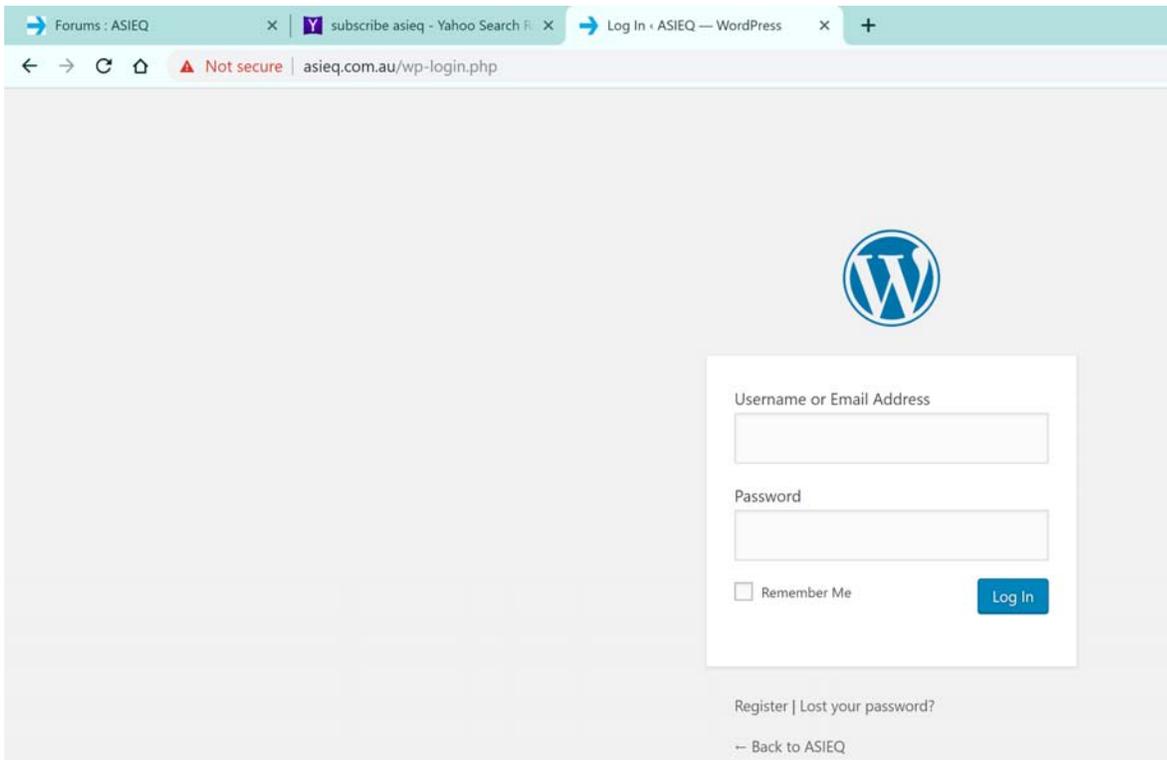
Association of Self Insured Employers of Queensland
Suite 375, Level 1
241 Adelaide Street, Brisbane Q 4000

Quick links
[Contact Us](#)

ASIEQ believes the opportunity to self insure provides a vehicle for managing the cost of workplace injuries that compliments & enhances an existing workplace culture to provide increased opportunities and incentives to prevent injuries and improve outcomes for injured workers.

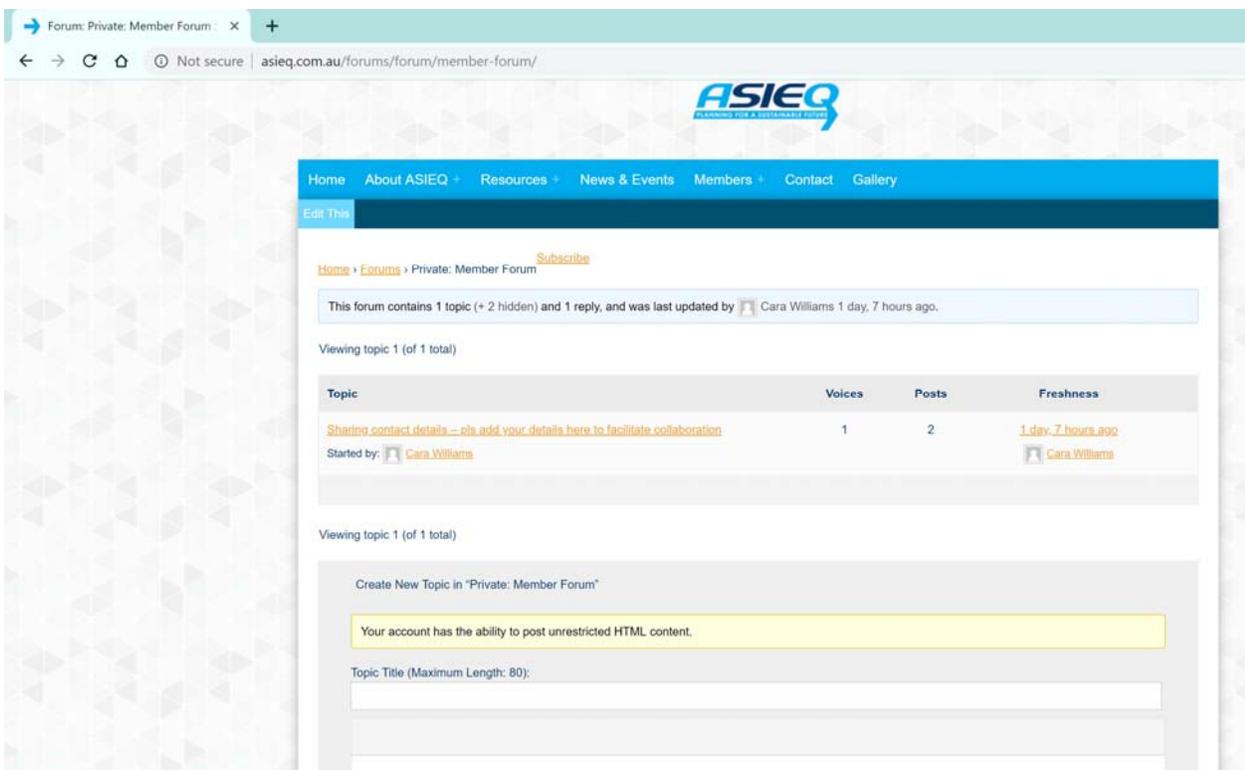
Click on the link to register. This will send an email to our Secretariat with your details. She will allocate you a username and password and email it back. This may take up to 48 hours.

Once you have your username and password, click to log on as a member. Enter your details. If you click on “Remember Me”, you won’t need to type the details in again next time you visit.



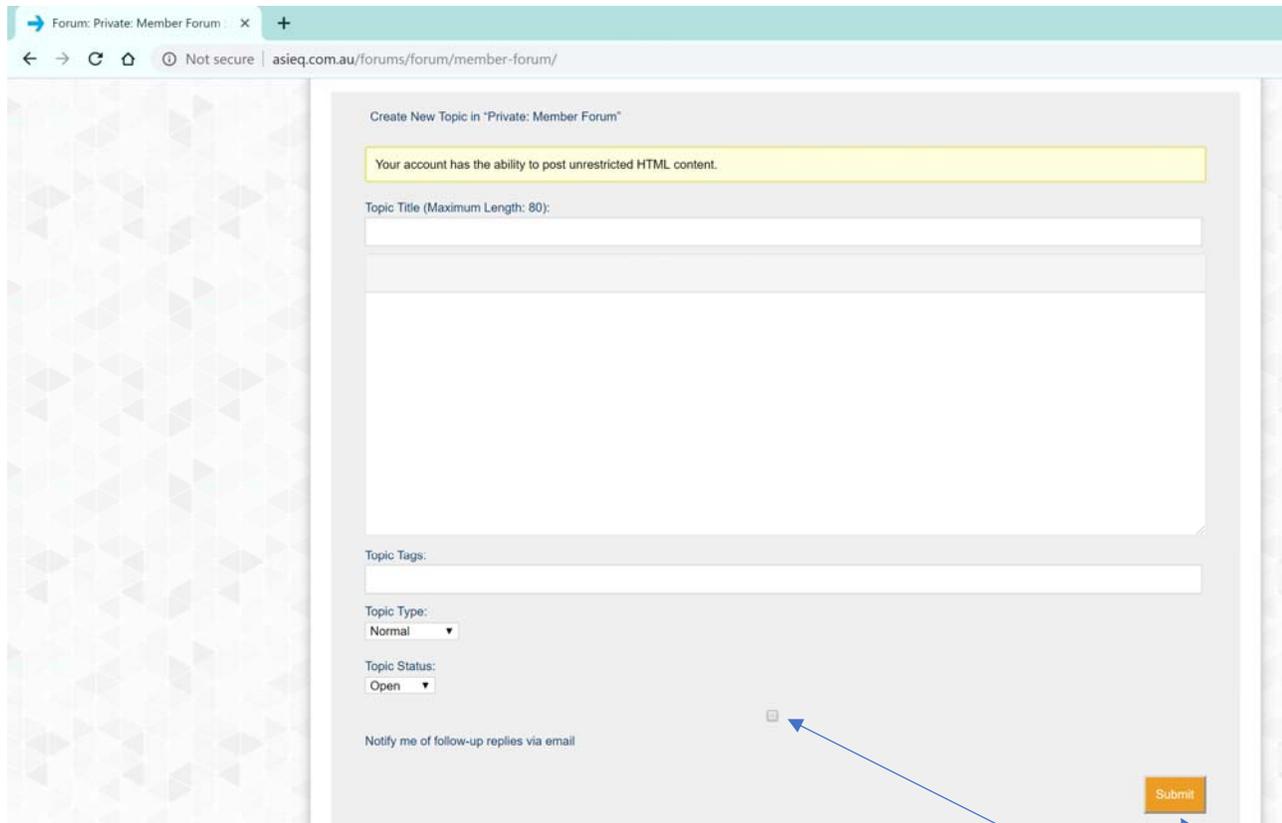
Once you’ve logged in, you will need to navigate back to the Online Discussion Forum by clicking on Members, Member Info, Online Discussion Forum or click <http://asieq.com.au/members-forum/>

Click to access the forum. The system will now take you through to the forum.



You should now be able to see the online discussions underway.

You can click on a topic to read the thread or you can start a new topic.



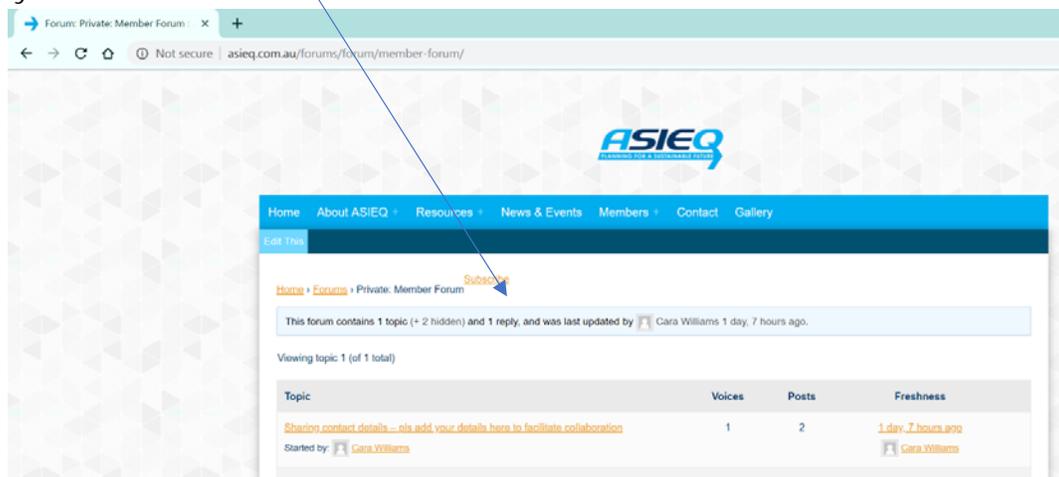
The screenshot shows a web browser window with the URL asieq.com.au/forums/forum/member-forum/. The page title is "Create New Topic in 'Private: Member Forum'". A yellow notification box at the top states: "Your account has the ability to post unrestricted HTML content." Below this is a "Topic Title (Maximum Length: 80):" input field. A large text area for the conversation follows. Underneath are "Topic Tags:" and "Topic Type:" (set to "Normal") dropdown menus. The "Topic Status:" is set to "Open". A checkbox labeled "Notify me of follow-up replies via email" is present. An orange "Submit" button is at the bottom right. A blue arrow points from the text below to the "Notify me of follow-up replies via email" checkbox, and another blue arrow points from the text below to the "Submit" button.

To start a new thread, simply enter a title and then add in a conversation. Don't forget to tick the box that will send you an email each time something is added to your conversation.

Hit the submit button once and your discussion will be started. Only hit the submit button once or it will load your information multiple times.

The only discussion forum is secure to full members only and not accessible by the public.

If there is a topic of interest, you can choose to subscribe to that discussion to be notified when any content is added.



The screenshot shows the ASIEQ forum interface. At the top is the ASIEQ logo and a navigation menu with links: Home, About ASIEQ, Resources, News & Events, Members, Contact, and Gallery. Below the menu is a "Private: Member Forum" section with a "Subscribe" link. A notification box states: "This forum contains 1 topic (+ 2 hidden) and 1 reply, and was last updated by Cara Williams 1 day, 7 hours ago." Below this is a table of topics:

Topic	Voices	Posts	Freshness
Share contact details - pls add your details here to facilitate collaboration	1	2	1 day, 7 hours ago

The "Started by:" field shows "Cara Williams". A blue arrow points from the text above to the "Subscribe" link.

We encourage you to use the Online Discussion forum and hope you find it useful.